

Drawing Requirements

- ✔ One (1) complete set of construction drawings is required. This set will be retained by the City.

- ✔ The drawings must be drawn to scale with dimensions (in metric) and must include the following:
 - **Site Plan:** showing lot and building dimensions and distances to property lines.
 - **Building Elevations:** showing exterior finishes (all views), finished grade level, windows, doors, chimneys, stairs, etc.
 - **Floor Plans:** showing all room dimensions, wall types, window and door schedules and room finish schedules.
 - **Sections:** showing building and wall sections (all construction materials), grade level, floor heights, stair sections.
 - **Structural Drawings:** showing foundation plan (type, size & dimensions), floor plans, columns, bearing walls, stairs, ramps, roof plan and structural details.

**For further information
please contact,**

City of Humboldt
City Hall, 715 Main St.
Humboldt, SK S0K 2A0
Phone: (306) 682-2525
Fax: (306) 682-3144
www.cityofhumboldt.ca

These pamphlets have no legal status and cannot be used as an official interpretation of the various codes and regulations currently in effect. Users are advised to contact City Hall for assistance as the City of Humboldt accepts no responsibility to persons relying solely on this information.

September 2008

City of Humboldt




A Guide to Residential Building Permits

Regulations & Permit

A Building Permit is Required For:

- new building construction
- structural change
- building demolition
- building relocation
- change of occupancy or use
- swimming pools (installing or removing)
- installing “Bay”, “Bow” or “Box” windows in new or existing openings
- building repairs or renovations
- interior alterations
- exterior landings that are greater than 2.25m² (25ft²) in area and/or landings that are 600mm (24 in.) or more above grade level

- accessory buildings that are greater than 10m² (107ft²) in floor area
- decks that are more than 200mm (8in.) above grade
- roof enclosure over an existing or new deck
- structural change in a roof

 **All wood burning appliances, decks and basement rooms that are not included in the approved Building Permit will require a separate permit.**

NOTE: It is the responsibility of the owner to locate all utility lines and easements. Check with Land Titles and Utility companies.

NOTE: The plumbing system shall not be constructed, extended, altered, renewed or repaired unless a plumbing permit has been obtained. For plumbing permit information call (306) 682-2525.

A Building Permit is NOT Required For:

- fences, driveways and sidewalks
- cosmetic repairs such as paint or minor repairs to exterior finishes
- replacing doors and windows in existing openings; unless the structure is altered (Note: the installation of “bay”, “bow” or “box” windows require a permit)
- replacing siding on a one to four unit dwelling

NOTE: It is the responsibility of the owner and contractor to ensure all work carried out is in accordance with the National Building Code and the Zoning Bylaw even though a permit may not be required.



**A Building Permit is required prior to construction!
A fee will be charged for all Building Permits.**